

**Job Title:**

- Project Engineer

Job Summary:

The Concrete Project Engineer is responsible for providing onsite value and assistance in project administration, scheduling, and coordination for a variety of projects. Daily operating tasks generally include those responsibilities that have a direct impact on safety, quality, speed, and financial performance of the project. This role will report to the Project Manager and will work closely with the project management team as well as the onsite superintendent to plan, coordinate and manage on-site construction activities and effectively execute the goals of the project.

This position is for a large and growing concrete construction company specializing in large scale commercial, industrial, and high-rise projects. This position offers significant opportunity for growth and experience with a long-established west coast company which is growing its presence in Maui, HI.

Job Duties:

- Assist Superintendent with any coordination, procurement, concrete checklists, daily reporting, material & equipment delivery/tracking/inspection/rentals/maintenance/logs, etc. as needed.
- Create, publish, and distribute Request for Information (RFIs) with the underlying goal to develop an understanding of building methods, processes, and sequencing.
- Review both in-house and subcontractor shop drawings for project specific conformance and provide feedback when necessary.
- Supervise subcontractor activity on project jobsites.
- Assist with weekly payroll.
- Taking daily photos of job site, organizing them, and uploading them into the project folders.
- Participate in the onsite QA/QC program and document inspections.
- Maintain up to date drawing set.
- Oversee project reporting including RFI, submittal and daily logs, equipment usage, safety reports, schedules, and project timeline projections; create work in progress statements.



- Track field production to assist project management with weekly and monthly budget and profit projecting.
- Assist project management team in tracking quantities & estimating take-offs to effectively execute change orders.
- Assist Project Manager with change orders, subcontractors, meetings, scheduling, and invoice coding & billing, etc. as needed.
- Identify issues and challenges at the jobsite and work to develop and implement solutions promptly.
- Interface with related departments including operations, engineering, drafting and administration to accomplish necessary project tasks, reporting and building relationships.
- Maintain site safety and risk management processes in accordance with AAC's & the customer's safety program.
- Participate in professional organizations to ensure updated knowledge of trends and practices within the construction industry.

Job Type: Full-time

Pay: \$65,000.00 - \$98,000.00 per year

Benefits:

- Health insurance, Dental insurance, Vision insurance, Life insurance, 401(k), Flexible spending account, Paid time off

Education:

- Bachelor's

Experience:

- Construction: 4 years (Preferred)

Work Location:

- In person

If interested, please contact Deanna Benevedes via email at dbenevedes@largoconcrete.com.