

**Position Title:** Jr. Electrical Estimator **Duration:** Full Time

**Location:** Honolulu, Hawaii **Salary:** Salary to commensurate with training and experience

## **Responsibilities Include:**

- Assist the Electrical Estimator in preparing detailed cost estimates for electrical projects, including materials, labor, and equipment.
- Review project specifications, drawings, and other documents to understand project requirements.
- Collaborate with project managers, engineers, and other team members to gather necessary information for accurate estimates.
- Conduct site visits to assess project conditions and gather relevant data.
- Utilize estimating software and tools to create and maintain cost databases.
- Assist in preparing bid proposals and submitting them to clients.
- Participate in meetings with clients, subcontractors, and suppliers to discuss project details and requirements.
- Perform other related duties as assigned.

## **Education & Skill Qualifications:**

- Bachelor's Degree in Electrical Engineering, Construction Management, or a related field is a plus.
- 0-2 years of experience in electrical estimating is preferred but not required.
- Strong analytical and mathematical skills.
- Excellent communication and interpersonal skills.
- Strong attention to detail and organizational skills.
- Experience with AutoCAD, Bluebeam or similar drafting software is preferred but not required.
- Strong proficiency with Microsoft Office Suite (Excel, Outlook, Word) and Adobe Acrobat.
- Willingness to learn and take on new challenges, self-motivated.
- Excellent problem- solving skills.

## **Benefits:**

- Medical, Dental, 401(k) Employer Match, Paid Vacation and Sick Leave
- Competitive salary and opportunities for professional growth and development.

To apply, email your current resume and appropriate job title to <u>marissa@dsehawaii.com</u>

Note: This job description is intended to provide a general overview of the position. It is not an exhaustive list of all responsibilities, skills, duties, requirements, or working conditions associated with this role.