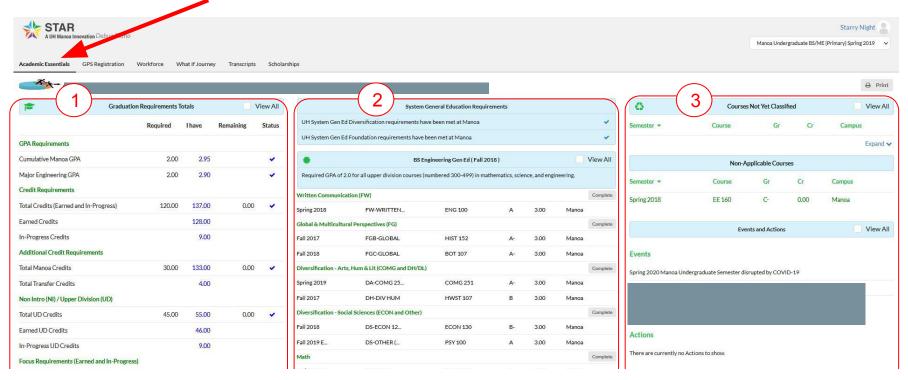


Graduation Check

College of Engineering

Graduation Requirements

Check STAR Academic Essentials Page for any red or missing requirements.



1st Column: Graduation Requirements Totals

Check STAR Academic Essentials Page for any red or missing requirements.

If all of the sections are showing as Completed (Grey/Blue) or Tentatively Complete (Yellow), then you are ready to graduate.

If there are any red, X's, or missing requirements like missing courses or low overall or major GPAs, then contact Director of Academic Affairs (DAA) right away (engr@eng.hawaii.edu).

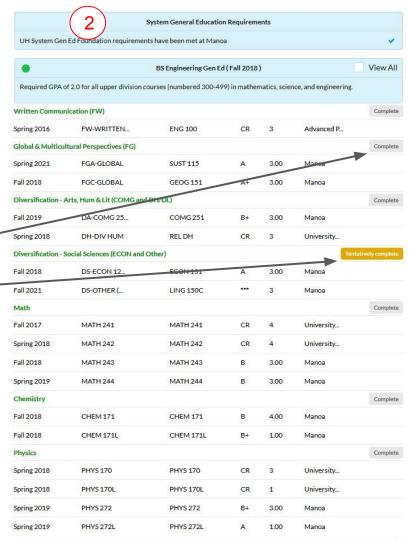


2nd Column: General Education Requirements

Check STAR Academic Essentials Page for any red or missing requirements.

If all of the sections are showing as Completed (Grey/Blue) or Tentatively Complete (Yellow), then you are ready to graduate.

If there are any red, X's, or missing requirements like missing courses or low overall or major GPAs, then contact Director of Academic Affairs (DAA) right away (engr@eng.hawaii.edu).



2nd Column cont'd: Major Requirements

Check STAR Academic Essentials Page for any red or missing requirements.

If all of the sections are showing as Completed (Grey/Blue) or Tentatively Complete (Yellow), then you are ready to graduate.

If there are any red or missing requirements like missing courses or low overall or major GPAs, then contact Director of Academic Affairs (DAA) right away.

CEE Senior					Incomplete
Fall 2021	CEE 489B	CEE 489B	***	2	Manoa
Fall 2021	CEE 489C	CEE 489C	***	1	Manoa
Fall 2021	CEE 455	CEE 455	59.e.s	3	Manoa



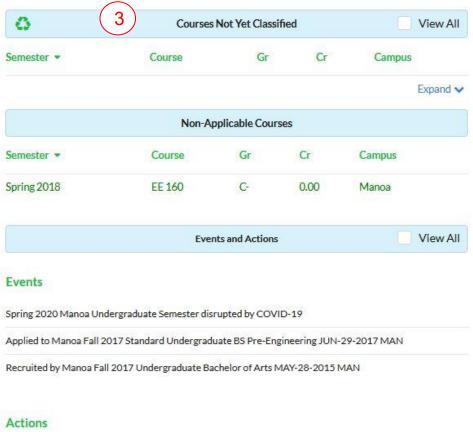
Required 2.0 GPA for all upper division (300+) mathematics, sciences, and engineering courses. See Bachelor Degree Program. Sheets for more info.

ME Lower					Comple
Fall 2018	CEE 270	CEE 270	CR	3	U of Hawai
Fall 2018	EE 211	EE 211	CR	4	U of Hawai
Fall 2019	ME 213	ME 213	CR	3	U of Hawai
Spring 2019	PHYS 274	PHYS 274	CR	3	U of Hawai
Fall 2016	EE 160/EE	EE 160	CR	3	U of Hawai
Summer 2019	CEE 271/ME	CEE 271	Α	3.00	Manoa
ME Upper 300-Level	ì				Comple
Fall 2019	ME 311	ME 311	B+	4.00	Manoa
Spring 2020	ME 331	ME 331	B+	3.00	Manoa
Fall 2020	ME 374	ME 374	C+	3.00	Manoa
Summer 2020	ME 322	ME 322	Α	4.00	Manoa
Fall 2020	ME 341	ME 341	В	4.00	Manoa
Fall 2020	ME 372	ME 372	В	3.00	Manoa
Fall 2020	ME 375	ME 375	Α-	4.00	Manoa
Spring 2020	ME/PHYS/MA	ME 360	Α-	3.00	Manoa
Fall 2019	ME 371/CEE	ME 371	A+	3.00	Manoa
Summer 2018	MATH 302/3	MATH 307	В	3.00	Manoa
ME Upper 400-Level					Tentatively comple
Spring 2021	ME 422	ME 422	Α-	4.00	Manoa
Spring 2021	ME 481	ME 481	Α	4.00	Manoa
Fall 2021	ME 482	ME 482	***	3	Manoa
ME Technical Elective					Tentatīvely comple
Spring 2021	ME TE-400	ME 448	B+	3.00	Manoa
Fall 2021	ME TE-400	ME 491	•••	3	Manoa
Spring 2021	METE-NON	BIOL 171	В	3.00	Manoa

3rd Column:

You do not need to check this third column because it does not include any requirements in the "Courses Not Yet Classified", "Non-Applicable Courses", and "Events and Actions" sections.

If there is any red here, you can ignore it.



There are currently no Actions to show.

Career Resources and Reminders

CoE Career webpage - https://www.eng.hawaii.edu/student-opps/

Intern and Full-time position listings
CoE Semi-Annual Career Expo Information & CoE LinkedIn Group



Resume & Cover Letter Help

Manoa Career Center - https://manoa.hawaii.edu/careercenter/



References & Letters of Recommendation

If you haven't done so yet talk with and try to stay in touch with Engineering Faculty, Mentors, Project Advisors, Employers, etc.

Graduation Ceremonies

Commencement - UH Manoa Cap and Gown Ceremony for all UHM majors.

Participation is optional (not required to graduate).

If you do plan to participate you will need to register by deadline.

Tentatively Scheduled: Saturday after finals week

Location: Stan Sheriff Center

Attire: Cap and Gown

More Information and Registration/Deadline: https://manoa.hawaii.edu/commencement/

Can participate in



There are 2

Convocation - College of Engineering Ceremony for the engineering majors only.

Participation is required to take the Oath of the Engineer during the ceremony *only if you would like to receive the Order of the Engineer Ring*.

Otherwise, participation is optional (not required to graduate).

If you do plan to participate you will need to register by deadline.

Tentatively Scheduled: Friday evening of finals week Location: On-campus (Fall) and Blaisdell Arena (Spring)

Attire: Aloha attire

More Information and Registration/Deadline sent by email to all prospective grads.





The Order of the Engineer

When you graduate from the College of Engineering you are invited to join the Order of the Engineer!

UH Manoa College of Engineering is the 51st link in this national Order.

Read more about the Order of the Engineer: https://order-of-the-engineer.org/about-the-order/history/



Obligation of an Engineer

Similar to the *Hippocratic oath* and taken with your classmates to uphold the standards and dignity of the engineering profession

Oath/Ring ceremony held during Convocation (UHM Engineering Graduation Ceremony)

Engineer's Ring

Stainless steel ring, worn on the fifth finger of the working hand to remind you of your obligation to uphold the standards and dignity of the engineering profession

Ring is free but participation in Convocation required to receive the ring

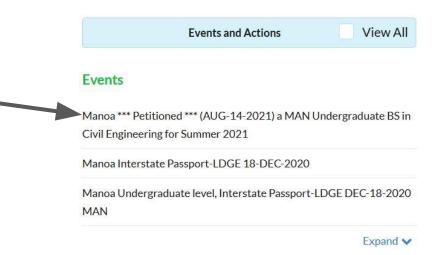




Mid Semester ACTIONS required

Fall (Oct - Nov) | Spring/Summer (Mar - Apr)

- Check STAR Academic Essentials Page to see that you are "Petitioned" to graduate under the Events and Actions section.
- 2) Pay your \$30 Manoa Diploma Fee which should be showing in your account balance in MyUH or STAR once you are showing as "Petitioned".
- 3) Fill out the CoE Teaching Award ballot Sent by email during October(Fall) or March(Spring/Summer).
- 4) Register for the graduation ceremonies
 - UHM Commencement
 - CoE Convocation



Mandatory Advising is not required!

- As a graduating senior, you do NOT need to do mandatory advising in your final semester.
- You will still get the emails for mandatory advising because you are still on the email listserv but you can ignore it.

End of Semester

Finals Week

Friday - Convocation Saturday - Commencement

Week after Finals

Wednesday - UHM Final Grades Officially Roll Friday - UH Community College grades show up in STAR and final gpas finish calculating

2 Weeks after Finals

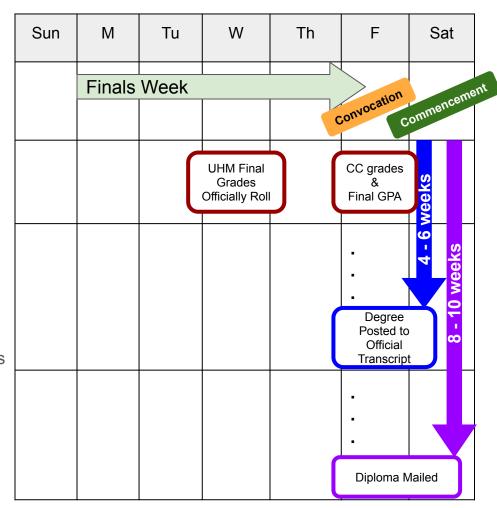
CoE will complete the final graduation checks after final grades officially roll to confirm all of our graduates to the UHM Office of the Registrar.

~ 4 - 6 Weeks after Graduation

UHM Office of the Registrar will post the awarded degrees to the confirmed students' records. Final Official Transcripts can be ordered.

~ 8 - 10 Weeks after Graduation

Printing company mails diplomas directly to the mailing address indicated on students' Degree Application.



How and when do I know that I graduated?

Be sure to check that you passed all of your courses with the *appropriate grades* and *minimum 2.0 overall and major GPAs* needed to graduate.

Check at the end of the week after finals.

If you passed all of your courses and have both overall and major GPAs of 2.0 or higher then you will be graduating.

You will receive an email from the CoE stating that your degree will be awarded usually 2 weeks after finals. **Congratulations!**

If you did not pass all of your courses or do not have both overall and major GPAs of 2.0 or higher then you will not be graduating.

- 1) Contact the Director of Academic Affairs at engr@eng.hawaii.edu, to discuss last requirements and re-filing to graduate.
- 2) Contact the Office of the Registrar at uhmdipls@hawaii.edu to ask them to reopen your registration for the upcoming semester.

** If you do not do the above two steps, you will be unable to register to retake courses for graduation. **

Transcripts

Check STAR Academic Essentials Page to see that you are "Awarded" your degree under the Events and Actions section.

Order your final official transcripts
(usually ready ~ 4 - 6 weeks after graduation)
https://manoa.hawaii.edu/registrar/student-records/ordering-transcript/

Most Employers or Graduate Schools will ask for your <u>final</u> <u>official transcript</u> as **proof of degree**.

Questions about ordering or timing of final transcript?
Email the Office of the Registrar at uhmtrans@hawaii.edu or call them at 808-956-8010

Events and Actions View All

Events

Manoa *** Awarded *** (DEC-19-2020) a MAN Undergraduate BS in Electrical Engineering for Fall 2020

Spring 2020 Manoa Undergraduate Semester disrupted by COVID-19

Applied to Manoa Fall 2016 Standard Undergraduate BS Electrical Engineering AUG-23-2016 MAN

Expand V

Actions

Diploma

Diplomas will be mailed to the address that you provided on your Degree Application Form around ~8 - 10 weeks after graduation. https://manoa.hawaii.edu/registrar/student-records/diplomas/



Questions or Need to Update Mailing Address? Email the Office of the Registrar at uhmdipls@hawaii.edu or call them at 808-956-8010

Diplomas are not typically not used as your proof of degree. Many Employers or Graduate Schools will ask for your <u>final</u> <u>official transcript</u> as proof of degree.



Letter of Confirmation

My employer or graduate school is requesting proof of degree **before** my final official transcript is ready.

CoE can write a letter confirming that you have met all requirements to graduate w/ final gpas. The earliest these letters can be generated is 2 weeks after finals.

Contact Director of Academic Affairs at eng.hawaii.edu to request letter and include:

- Email or Mailing address of recipients
- Company or School affiliation of the recipients



If your employer does not need proof of degree until after transcripts are ready (~4-6 weeks after graduation), then you should order your final official transcripts and you **do not need to request a letter**. https://manoa.hawaii.edu/registrar/student-records/ordering-transcript/



Please complete the CoE Graduation Check Form & UHM Degree Application Form before the deadline

https://www.eng.hawaii.edu/students/current-students/graduation/

For questions, contact engr@eng.hawaii.edu