Construction Estimator

Self-motivated, goal-oriented Estimator with intermediate communication skills who works effectively in a team environment. This position is critical to the success of this diverse company.

Duties & Responsibilities:

- Proven estimating skills. Capable of monitoring and supporting multiples sites, and projects at one time. This includes time of inception, planning, scheduling, cost control and close out.

- Read, interpret, and understand contract drawings, plans and specifications to develop a competent bid.

- Visit sites, gather information and requirements to set priorities and design a solution that meets the requirements of the customer, the building code, and the product manufacturers to create any potential request for information, change orders and updates to project schedules.

- Demonstrate reliability, accountability, good customer service, interpersonal and written communication skills to maintain a professional network between the crew, the customer, the subcontractors, and the vendors.

- Produce an accurate scope of work for projects through strong math abilities to maintain construction costs and any discrepancies to stay within budget by collecting, analyzing, and updating work in progress information.

- Review project plans and specifications and comment on the design, scheduling, possible cost saving measures and potential problems with the Crew Supervisor and the Construction Manager.

- Participate in pre-construction and project management process, including attending meetings, preparing, and presenting documentation like scope of work, quotes, and estimates.

- Understand direct and enforce contractual responsibilities as well as dispute resolution.

- Proficient in computer programs, and systems and a willingness to learn company estimating system to submit competitive bids and estimates.

To apply: Send cover letter and resume to rferriman@islandtopsoil.com